

Department of Tourism
Government of Uttar Pradesh

Tender Document
FOR
SELECTION OF AN AGENCY FOR
ORGANIZING DEEPAWALI AT AYODHYA

On 18th October, 2017

eBid Reference : 004/TT/2017 Dt. 07-10-2017

eTender Portal : <https://etender.up.nic.in>

Paryatan Bhawan

Directorate of Tourism

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Instructions for e-tendering

The bidding process for this tender will be completed online through eTender portal. The tender document can be downloaded free of cost from the eTender portal

The bidder has to register with his/her Digital Signature Certificate (DSC) in the e-tendering system and subsequently he/she will be allowed to carry out his/her e-Bid submission activities. Registering the Digital Signature Certificate (DSC) is a one-time activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-Tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered.

For successful registration of DSC on e-Procurement portal <http://etender.up.nic.in> the bidder must ensure that he/she should possess Class-2/Class-3 DSC issued by any certifying authorities approved by Controller of Certifying Authorities, Government of India, as the e-Procurement website <http://etender.up.nic.in> is presently accepting DSCs issued by these authorities only. The bidder can obtain User Login Id and perform DSC registration exercise even before e-Bid submission date starts.

The Bidder shall be required to use own Digital Signature while uploading its Bid. The Bidder shall be required to upload the Bid using its Digital Signature only. Failure to comply or usage of Digital signature of other firm shall be liable for rejection of the Bid.

The Bidders must upload all the required documents (which would form the technical proposal) electronically in the PDF format except for the Financial Proposal Submission Form (BOQ) which will be electronically uploaded on the prescribed XLS format only on eTender portal <https://etender.up.nic.in> .

It is suggested that the PDF Files should be made in gray scale using the minimum readable appropriate resolution so that the size of the files is minimized for fast uploading on the eTender portal <https://etender.up.nic.in>. The required electronic documents for each document label of Technical (Project details, Annexures etc.) schedules/packets can be clubbed together to make single label file. The size of Single label file should not exceed 40 MB size.

Along with uploading the ebids online, the Demand Draft for cost of RFP document and the DD/BG for EMD has to be submitted in original (hard copy) in a separate

envelop on or before the day of Technical Bid opening at the address given below.
The Demand Drafts/BG should be drawn in favour of Director General Tourism,
Government of Uttar Pradesh, payable at Lucknow.

Paryatan Bhawan

4th Floor, C-13, Vipin Khand,
Gomti Nagar, Lucknow - 226010.
Uttar Pradesh (India)

The technical ebids will also be opened at the above address.