

**NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED**  
(A GOVERNMENT OF INDIA ENTERPRISE)  
EASTERN ZONAL OFFICE  
3A, DR.S.N.ROY ROAD, KOLKATA- 700 029

Ref No. EZ/PN/ 431

Date :- 27.06.17

**NOTICE INVITING TENDER (2<sup>nd</sup> Call)**

- 1) Sealed offer is invited by the Zonal Manager, Eastern Zone, Kolkata from reputed advertising agencies for press release of tender notices etc. in the Display column of news papers. Preparation of art work will be the responsibility of the advertising agency.
- 2) Tender shall be deposited with following documents –
  - A) Tender document duly signed and stamped each pages.
  - B) EMD in form of Demand Draft.
  - C) Copy of PAN and service Tax Registration duly signed and stamped.
  - D) Offer on company's letter head.
- 3) Tender should be deposited with the Earnest Money of amount of Rs . 5000 /- (Five Thousand) only in a separate envelope in the form of Demand Draft issued by any scheduled bank in favour of National Projects Construction Corporation Limited payable at Kolkata. Tender will be rejected outright if submitted, without earnest money or in any other form other than as desired. EMD of unsuccessful bidder shall be returned on finalization of tender. However such earnest money will not accrue any interest.
- 4) Rates may be quoted in the letter head of the company, in format as provided below and to be submitted in sealed cover:- **"We agree to offer a rebate / discount of .....% (in figure) ..... % (in word) on the card rate or the offered rate (whichever is lower) of the respective news papers in which NPCC desires for publication of tender notices from time to time."**
- 5) Bidders are requested to download the Notice Inviting Tender (NIT) from NPCC's website. The NIT will be available to download from NPCC's website w.e.f. 28/06/2017.
- 6) The last date for receipt of sealed offer is 14/07/2017 (upto 3.00 P.M.) and the same will be received in the Office of the Zonal Manager, Eastern Zone at above address and opened on the same day at 3.30 P.M. Postal delay will not be any excuse for the receipt of tender on later date. In case, the last date of receipt of offer happens to be a holiday due to any reason whatsoever, offer will be received upto next working day.

- 7) Discount offered by the agency will be firm for the period of contract which is 12 month from the date of issue of letter of award.
- 8) Service Tax as applicable to be paid extra.
- 9) The agency offering lowest rate will be awarded the contract for a period of one year.
- 10) In case of tie between agencies, a panel of agencies offering lowest rate will be formed. Work to be distributed in rotation from such panel agencies.
- 11) Tender inviting authority deserves the right to cancel the tender.
- 12) Corporation expects to release payment to the agency only after publication of press release & in ten working days from the date of submission of bill by the company except in some very rare cases.
- 13) Conditional offer will not be accepted in any case.
- 14) The offer submitted by the agencies will be valid for a period of 60 (sixty) days.

  
Zonal Manager

- Cc:- 2) The A.M. (F)/I.C. NPCC Ltd, EZO ,for information & needful please.  
3) Notice Board, EZO.