

Government of Jammu & Kashmir
DIRECTORATE OF HANDICRAFTS
Kashmir Haat (Exhibition Ground), Srinagar
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E-tender Notice No: 03 of 2017-18
Dated: 10-07-2017

For and on behalf of the Governor of Jammu and Kashmir State, e-tenders are invited from event management agencies/ registered firms for providing infrastructure and publicity for organizing of handicrafts exhibitions during 2017-2018 subject to the availability of funds as per following locations:-

1. Pahalgam
 2. Gulmarg
 3. Sonamarg-Baltal
 4. Leh Ladakh
 5. Jammu
 6. Katra
2. The e-tender document can be seen and downloaded w.e.f.10.07.2017 to 17.07.2017 (4:00 PM) on the website <http://jktenders.gov.in>.
 3. The bids shall be deposited in electronic format on website <http://jktenders.gov.in> from 11.07.2017 upto 17.07.2017 (2:00 P.M.)
 4. The uploaded bids on the website will be opened in the office of Directorate of Handicrafts, Kashmir Haat, (Exhibition Ground) Srinagar in presence of bidders who wish to attend. In case of holiday on the date of opening of bid, bids will be opened on the next working day at the same time and venue. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents be attached with bid & shall be submitted to Directorate of Handicrafts, Kashmir Haat Srinagar.

Technical bids will be opened on 18.07.2017 (3:00 p.m.) and the Financial bids will be opened on 19.07.2017 (11:00 a.m.).

5. Complete bidding process will be on line. (Financial bid not to be submitted in physical form).
7. Rates should be quoted inclusive of all taxes, duties etc.
8. Rates quoted by the tenderer shall remain effective for the financial year 2017-18.

BOQ- Financial bid (Infrastructure):

S. no.	Particulars of items to be provided by the bidder/ agency.	Qty.
1.	<p>Construction & erection of stalls.</p> <ul style="list-style-type: none">➤ Duration of the event 10 days.➤ Stall size shall be of 8'x 8' (64 sq. feet) height 8-9 feet. The stalls should be rain proof and well furnished.➤ 1 table, 2 chairs, with 02 LED lights, adequate shelves, display propos in each stall.➤ Proper light arrangements with power backup.➤ 6 No's of flex banners of size 6x3 feet for the exhibition with the prescribed text provided by the department.➤ The firm shall have to arrange proper security for the events (s) 24x7 during the exhibition.➤ Drinking water facility & public convenience shall be made available on temporary basis during the event period.➤ NOC from Police, Fire Service, Municipal Corporation and electric department etc. if required and all other such expenses related to organizing the event shall have to be borne by the successful bidder.➤ Arrangement of stage (15'x20' size) etc. for performance/ ongoing activities during the event.➤ Publicity, advertisement about the event for atleast four days ahead of the start and during the exhibition through the advertisements in the local leading dailies and through banners, radio and FM.	25

Eligibility criteria:-

1. The firm shall be private, public, Government owned legal entity OR A registered event Management Company of a repute or approved Government contractors/firms having executed atleast 5 similar events.
2. The organization shall be in the business of managing events, exhibitions, advertising, publicity and allied services and having valid PAN No., service tax registration No./TIN of the company duly supported with credible documents including experience in the field of Event Management issued by concerned authority.
3. The organization should not have been barred or blacklisted by any state/ Central Government department.

Terms and Conditions:

1. The technical bid should be accompanied by EMD/CDR/FDR of ₹ 0.60 lakh issued by any Nationalized Bank in favour of Director Handicrafts, J&K Government, Srinagar.
2. Cost of tender document amounting to ₹ 500/- (Non-refundable) in shape of Demand Draft shall be pledged in favour of Accounts Officer, Directorate of Handicrafts, J&K. The requisite documents in shape of hard copy should reach in the office of Accounts Officer, Directorate of Handicrafts by or before 17th July, 2017 through special messenger/speed Post/Registered

Post /Courier only. The department shall not be responsible for any delay due to any reason.

3. PAN and TIN/GST details (Self attested copies) to be attached with technical bid.
4. Income tax returns of last three years shall be submitted.
5. EMD of unsuccessful applicants will be returned without interest within one month of the final acceptance of the tender. EMD of successful tenders shall be treated as security deposit.
6. Technical Bids shall be evaluated by the designated committee.
7. Financial bid of only those tenders will be opened who are found to be technically qualified and suitable by the committee.
8. The bidder shall quote rate (place/location wise) in lump sum required for infrastructure, publicity & inaugural function etc. for 10 days.
9. The rate should be clearly indicated in words and figures.
10. No conditional tender shall be accepted.
11. The execution of work shall be completed one day before the date fixed for inauguration of the exhibition.
12. The Designated Committee shall not be bound to accept the lowest tenders and can reject the tender without assigning any reason thereof.
13. The competent authority reserves the right to reject tender or any of its part without assigning any reason thereof.
14. It is the prerogative of the department to hold proposed exhibitions keeping in view the financial resources of the department & circumstances and successful tender(s) cannot claim for conducting the same.
15. No part of the contract will be sublet by the successful tenderer.
16. Additional/alternations if found necessary, at any stage shall be executed by the tenderer as per the directions of Officer Incharge with the approval of competent authority upto 30% of contracted work.
17. The department shall not be responsible for any damage, or loss due to theft or any other reason whatsoever of any material at the venue site or during transportation.
18. The payment will be released after satisfactory/completion of work strictly as per the terms and conditions laid down in the NIT after authenticity of officer incharge.
19. It shall be the responsibility of contractor to obtain requisite permission for water, electricity and other essential connections at the exhibition premises for the duration of the exhibition for which expenditure shall be borne by the successful tenderer/bidder. However, the rent of site/space/ venue shall be paid by the department to the concerned authority.
20. The successful tenderer shall have to execute an agreement with the Department before the start of execution of work. In case the successful tenderer fails to execute the said agreement, the offer made may be deemed to have been cancelled and EMD will be forfeited. The department in such eventuality shall be free to make such alternate orders/ arrangement as it deems proper.
21. All legal proceedings if unavoidable to arise and to institute by either of the parties to the contract, the same shall be lodged in courts in Jammu & Kashmir state only and not elsewhere.

22. Dustbins for bio waste and non bio waste are to be provided at various places in the exhibition. The firm shall have to take care of sanitation of the exhibition area.
23. Fire extinguishers shall be placed at appropriate places as per the norms of Fire and Emergency Services.
24. Service tax/ income tax/any other taxes shall be deducted as per rules in vogue at the time of payment at source.
25. Direct or indirect canvassing on the part of tenders or their representative will disqualify their tenders.
26. These terms and conditions are illustrative and not exhaustive. In case of non-availability of any provision in these terms and conditions, recourse should be taken to relevant Codes, Acts like Financial Codes etc., of J&K Government.
27. It will be the prerogative of the competent authority to increase/ decrease the period of exhibition.

Director
Handicrafts Department

No: DH/Acctts/2017-18/
Dated: 10-07-2017